# Foundation Year Enrolment and Orientation Schedule

**March 2015**

**FRIDAY, 6 MARCH 2015 (Compulsory)**

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<tr>
<th>TIME</th>
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| 9 -10 am     | **Enrolment**  
You are expected to arrive on time with your offer letter, Authority to Enrol, passport and your personal laptop. | Village Roadshow Theatrette, State Library of Victoria, Entry 3 on 179 La Trobe Street, Melbourne City |
| 10 - 10:30 am| **Welcome from Director, Foundation Year**  
Anne Bright, Director of Foundation Year will welcome you to the program. You will also be introduced to some academic staff. | Village Roadshow Theatrette |
| 10:30 - 11 am| **Administration Orientation**  
This session will give you an overview of administrative policies. It will also cover Overseas Student Health Insurance (OSHC) and how to make a claim. | Village Roadshow Theatrette |
| 11 - 11:30 am| **Break**  
You will be walked back by teachers and Student Leaders to Monash College CITY campus, 222 Bourke Street | |
| 11:30am - 12pm| **Introduction to your Monash Account and IT Services**  
You will be briefed on setting up your Monash account and IT related services provided at CITY campus. Bring your personal laptop powered up and ready to use | Room 2k/2l, Level 2, 222 Bourke Street |
| 12 - 12:30pm| **Lunch Break**  
Enjoy light refreshments and meet Student Leaders. You may ask them any questions you have about the studies at MUFY and life in Melbourne. | Bourke Lounge, Level 2, 222 Bourke Street |
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| 12:45 - 1:15pm| **Under 18 Session** | Room 4v, Level3, 222 Bourke Street |
| 12:45 - 2:30pm| **Subject consultation with your teachers (Optional)**  
Great opportunity to meet your teachers and finalise your subject selections | Room 2k/2l, Level 2, 222 Bourke Street |
- Your timetable will be available on MCPL Allocate Plus website [https://allocate-mcpl.timetable.monash.edu/index.html](https://allocate-mcpl.timetable.monash.edu/index.html) at 5:00 pm, Friday 6 March 2015.

- Classes will commence on Monday 9 March 2015.

- ID card sessions: From **Monday 9 March 2015 to Friday 13 March 2015**, you may obtain your ID card from the Student Administration Counter on Level 3 between 1:00 pm – 2:30pm. Please submit your Authority to Enrol at the time of your photo being taken.