



# Orientation & Enrolment Key Dates

## Welcome Letter

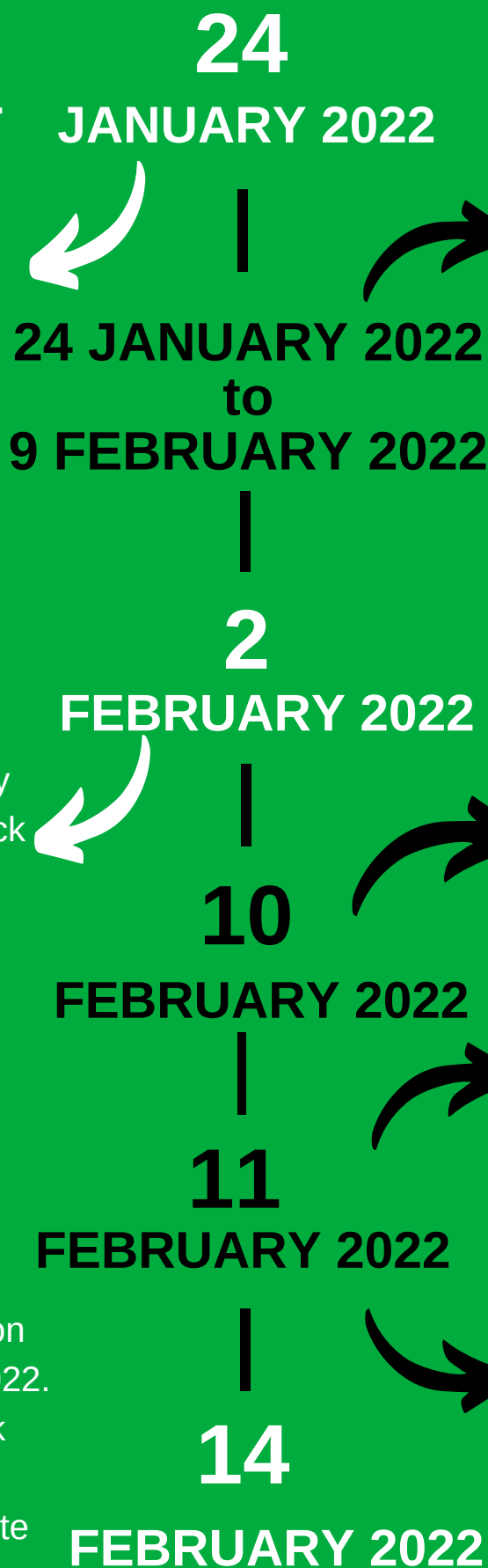
Create your Monash account and set up the Monash VPN (if you are outside of Australia); Complete your Course Enrolment via [Web Enrolment System](https://my.monash.edu.au/wes/) (<https://my.monash.edu.au/wes/>) online!

## Virtual Orientation

Complete the mandatory Virtual Orientation. Check your [Monash email account](#) for the website on Wednesday, 2 February 2022.

## Virtual Class

Your class will start at 11.30AM (Australian Eastern Daylight Time) on Monday, 14 February 2022. You will be able to check your class zoom link via Virtual Orientation website on your first day of class. Don't forget to upload your Student ID photo through [Web Enrolment System](#).



## Online Enrolment

Complete your Course Enrolment online via [Web Enrolment System](#) during this period in order to start your course on Monday, 14 February 2022. Find the detailed information in your "*Welcome to Monash College*" email.

## Live Session

2.00PM - 3.30PM AEDT via Zoom (the Zoom link will be found in your Virtual Orientation email).

Join us in this session, you can connect directly with the team here at Monash College and ask any questions.

## Fun Activities

3.00PM - 4.00PM AEDT via Zoom (the Zoom link will be found in your Virtual Orientation email).

## Class Timetable

Your class timetable will be released on Allocate+ <https://www.monash.edu/timetables/allocate/login> after 5.30PM (Australian Eastern Daylight Time) on Friday, 11 February 2022.

# VIRTUAL ORIENTATION GUIDE



**WELCOME TO MONASH COLLEGE**

**WELCOME FROM ENGLISH LANGUAGE**

## **ACADEMIC OVERVIEW**

Learn about the teaching style, and hear an overview of your course and assessment. We'll also talk to you about your attendance requirements and your teachers' expectations.

## **STUDY SKILLS FOR SUCCESS**

Get some great advice on how to be a successful Monash student.

## **TECHNOLOGY**

Learn how to connect the Monash International VPN, use online learning system (Moodle), access the Google Suite apps, use Zoom and understand the computer specifications recommendation.

## **FIRST DAY ESSENTIALS**

Learn how to set up your Monash Account, update your contact details, obtain your ID card, check your timetable and your attendance, check your fee statement and access your Monash student email.

## **STUDENT SERVICES**

Learn about the different teams that can support you in Student Services. Find out all about our online activities that will enhance your creativity, fitness, cooking skills and more! Mental health support and information is also available. Make sure to read our weekly newsletters to find out how and when you can access these services.

## **ASK A QUESTION**

Join us for a live question and answer session with key staff from the College. You can ask any questions relating to IT or technical issues, Enrolment, Academic queries, Administration and Support Services.

## **ONLINE STUDENT COMMUNITY GROUP**

As a new student, we want you to feel part of the Monash community immediately! aMigo is a social network that will help you connect with other Monash students from all over the world who share the same interests as you. You can chat, get advice from senior students, and make new friendships!

## **IMPORTANT RESOURCES:**

- [Overseas Student Health Cover \(Allianz\)](#)
- [Monash College COVID-19 Information](#)

# IMPORTANT CONTACT DETAILS

MONASH COLLEGE POLICIES	Students must follow all Monash College Policies and Procedures available at <a href="https://www.monashcollege.edu.au/about-us/policies-procedures">https://www.monashcollege.edu.au/about-us/policies-procedures</a>	
EMERGENCY SERVICES	When you need the fire brigade, police or ambulance	Call 000
STUDENT COUNSELLORS	Free and confidential help for personal, emotional and psychological issues, e.g. feeling stressed, homesick or overwhelmed with your studies	To make an appointment with a counsellor, please log in via: <a href="https://counselling.monashcollege.edu.au">https://counselling.monashcollege.edu.au</a>
STUDENT SAFETY	For advice and information if you experience any behaviour that makes you feel unsafe on or off campus	<a href="mailto:student.safety@monashcollege.edu.au">student.safety@monashcollege.edu.au</a> Call: (03) 99058674 or +61 438524187
STUDENT ENGAGEMENT	For advice about making friends, social clubs or events and for general support about health issues, or referrals to community supports and services	<a href="mailto:engagement@monashcollege.edu.au">engagement@monashcollege.edu.au</a>
ACCOMMODATION SUPPORT	Help with your accommodation during your studies in Melbourne (e.g. homestay, on-campus, shared house or Urbanest)	<a href="mailto:accommodation@monashcollege.edu.au">accommodation@monashcollege.edu.au</a>
STUDENT ADMINISTRATION	Enrolment, timetable, academic documents, attendance, and fees	<a href="mailto:student.admin@monashcollege.edu.au">student.admin@monashcollege.edu.au</a>
eSOLUTIONS	Monash Account (username and password) and internet connectivity.	<a href="mailto:servicedesk@monash.edu">servicedesk@monash.edu</a> Call: (03) 9903 2777
GUARDIANS	Help for students aged under 18 with getting settled, arranging various appointments and ensuring they feel supported at Monash College	<a href="mailto:guardians@monashcollege.edu.au">guardians@monashcollege.edu.au</a> (03) 9903 8252
CAREERS ADVISER	Help with providing course advice, writing your resume, job search strategy and preparing for your career	<a href="mailto:careers@monashcollege.edu.au">careers@monashcollege.edu.au</a>
PROGRAM LEADERS AND HEAD OF STUDIES	Academic support, questions about your course and planning your pathway to Monash University	<a href="mailto:english.help@monashcollege.edu.au">english.help@monashcollege.edu.au</a>
HOME DOCTOR	After-hours doctor visit to your home	13 7425 <a href="http://homedoctor.com.au">homedoctor.com.au</a>
ALLIANZ OSHC	Help with student health cover claims, find a registered doctor, order your card	13 6742 <a href="https://allianzassistancehealth.com.au/en/student-visa-oshc/">https://allianzassistancehealth.com.au/en/student-visa-oshc/</a>
SONDER	Sonder Australia provides access to a student safety network, which can provide 24/7 in-person critical incident assistance when required.	Download the App and register! <a href="https://sondersafe.com/">https://sondersafe.com/</a>
MONASH UNIVERSITY ADMISSIONS	General enquiries	<a href="mailto:scenquiries@monash.edu">scenquiries@monash.edu</a>
	Change offers for MEB for Diploma or other Monash College Courses	<a href="mailto:mc.documents@monash.edu">mc.documents@monash.edu</a>
	Change offers for MEB for MU or other Monash University Courses	<a href="mailto:mu.documents@monash.edu">mu.documents@monash.edu</a>

After-hours-support is available to all Monash College students. Whether you have lost your wallet, are locked out of your accommodation or not sure how to get home. There is someone available to help. CALL 1800 725 315.

**REMEMBER IN AN EMERGENCY ALWAYS CALL 000**