

VIRTUAL ORIENTATION GUIDE



WELCOME TO MONASH COLLEGE

WELCOME FROM ENGLISH LANGUAGE

ACADEMIC OVERVIEW

Learn about the teaching style, and hear an overview of your course and assessment. We'll also talk to you about your attendance requirements and your teachers' expectations.

STUDY SKILLS FOR SUCCESS

Learn all the tips and tricks on how to be a successful Monash student and also how to access the Virtual Classroom and how to use Moodle!

FIRST DAY ESSENTIALS

Learn how to set up your Monash Account, update your contact details, obtain your ID card, check your timetable and your attendance, check your fee statement and access your Monash student email.

STUDENT SERVICES

Find out about the different teams that can support you in Student Services. The teams have set up a series of online activities to challenge your creativity, fitness, cooking skills and mental health. Look out for our weekly newsletters (or Moodle updates) with our activity schedule and more information.

ASK A QUESTION

Join us for a live question and answer session with key staff from the College. You can ask any questions relating to IT or technical issues, Academic queries, Administration and Support Services.

ONLINE STUDENT COMMUNITY GROUP

As a new student, we want you to feel part of the Monash community immediately! aMigo is a social network that will help you connect with other Monash students from all over the world who share the same interests as you. You can chat, get advice from senior students, and make new friendships!

IMPORTANT RESOURCES*:

- [Moodle \(Student Portal\)](#)
- [Overseas Student Health Cover \(Allianz\)](#)
- [SONDER \(Student Safety\)](#)
- [Monash College COVID-19 Information](#)

**you must have successfully set up your Monash account first*



MONASH
College

Orientation & Enrolment Key Dates

Welcome Letter

Create your Monash account and set up the Monash VPN (if you are outside of Australia). Complete the Online Enrolment form and get enrolled in your course!

**AUGUST
04-18**

Online Enrolment

Last day to submit the Online Enrolment form. Find the link in your "Welcome to Monash College" email.

Virtual Orientation

Complete the mandatory Virtual Orientation. Check your Monash email account for the link on [Friday, 14 August 2020](#)

**AUGUST
20-21**

LIVE 'Ask a Question' session

2.00PM - 3.00PM AEST
<https://monash.zoom.us/j/92978094124>

Join us in this session, you can connect directly with the team here at Monash College and ask any questions.

Virtual Class

Your teacher will send you **Zoom class details** to your Monash email account by 9:30am (Australian Eastern Standard time). Don't forget to upload your Student ID photo through [Web Enrolment System](#).

**AUGUST
24**

Class Timetable

Your class timetable will be released on Allocate+ <https://www.monash.edu/time-tables/allocate/login> after 5.30pm (Australian Eastern Standard time) on [Friday, 21 August 2020](#).

IMPORTANT CONTACT DETAILS

MONASH COLLEGE POLICIES	Students must follow all Monash College Policies and Procedures available at https://www.monashcollege.edu.au/about-us/policies-procedures	
EMERGENCY SERVICES	When you need the fire brigade, police or ambulance	Call 000
STUDENT COUNSELLORS	Free and confidential help for personal, emotional and psychological issues, e.g. feeling stressed, homesick or overwhelmed with your studies	To make an appointment with a counsellor, please log in via: https://counselling.monashcollege.edu.au
STUDENT SAFETY	For advice and information if you experience any behaviour that makes you feel unsafe on or off campus	student.safety@monashcollege.edu.au Call: (03) 99058674 or +61 438524187
STUDENT ENGAGEMENT	For advice about making friends, social clubs or events and for general support about health issues, or referrals to community supports and services	engagement@monashcollege.edu.au
ACCOMMODATION SUPPORT	Help with your accommodation during your studies in Melbourne (e.g. homestay, on-campus, shared house or Urbanest)	accommodation@monashcollege.edu.au
STUDENT ADMINISTRATION	Enrolment, timetable, academic documents, attendance, and fees	student.admin@monashcollege.edu.au
eSOLUTIONS	Monash Account (username and password) and internet connectivity.	servicedesk@monash.edu Call: (03) 9903 2777
GUARDIANS	Help for students aged under 18 with getting settled, arranging various appointments and ensuring they feel supported at Monash College	guardians@monashcollege.edu.au (03) 9903 8252
CAREERS ADVISER / PATHWAYS AND TRANSITION ADVISER	Help with providing course advice, writing your resume, job search strategy and preparing for your career	careers@monashcollege.edu.au
PROGRAM LEADERS AND HEAD OF STUDIES	Academic support, questions about your course and planning your pathway to Monash University	me.help@monashcollege.edu.au (for Monash English students) meh.help@monashcollege.edu.au (for Monash English Bridging students)
HOME DOCTOR	After-hours doctor visit to your home	13 7425 homedoctor.com.au
ALLIANZ OSHC	Help with student health cover claims, find a registered doctor, order your card	13 6742 https://allianzassistancehealth.com.au/en/student-visa-oshc/
SONDER	Sonder Australia provides access to a student safety network, which can provide 24/7 in-person critical incident assistance when required.	Download the App and register! It's Free for all Monash College students. https://sondersafe.com/
MONASH UNIVERSITY ADMISSIONS	General enquiries	scenquiries@monash.edu
	Change offers for MEB for Diploma or other Monash College Courses	mc.documents@monash.edu
	Change offers for MEB for MU or other Monash University Courses	mu.documents@monash.edu

After-hours-support is available to all Monash College students. Whether you have lost your wallet, are locked out of your accommodation or not sure how to get home. There is someone available to help. CALL 1800 725 315.

REMEMBER IN AN EMERGENCY ALWAYS CALL 000