

STUDENT BRING YOUR OWN DEVICE GUIDELINES

Purpose

These guidelines outline processes related to students using their own devices at Monash College.

Scope

These guidelines apply to all Monash College students and pathways.

Guidelines

1. General guidelines

- 1.1 Monash College is a Bring Your Own Device (BYOD) environment. In order to access online learning tools and interactive resources, actively participate in classroom activities, increase student engagement and enhance their learning experience, students require access to a personal device.
- 1.2 For the purposes of these Guidelines and to best support learning activities, a device refers to laptops and tablets which are able to connect to the Monash College Wi-Fi network.

2. Technology requirements

- 2.1 Students are required to bring a laptop or tablet to Monash College for the purpose of engaging in all teaching and learning activities.
- 2.2 Students will need access to a laptop that meets the [minimum recommended specifications](#)
- 2.3 Internet access will be provided to students throughout the Monash College premises, at no cost.

3. Acceptable Use of Devices

- 3.1. Monash College will retain the right to determine what is, and is not, acceptable use of devices within the bounds of Monash University's [Information Technology Acceptable Use Policy and Procedure](#) and Monash College's [Student Code of Conduct](#).

- 3.2. Breaches of these Guidelines and of any inappropriate use of technologies may be pursued and investigated under the Monash College [Non-Academic Student Misconduct Policy and Procedure](#) or reported to external parties as required under law.

4. Student Responsibilities

- 4.1. Students are responsible for:
- The care and maintenance of their devices
 - Insuring the device
 - Having a legal and supported operating system installed
 - Having current antivirus software installed
 - Managing the battery life of their device
 - Security and protection of their device.
- 4.2. Students should not plug in laptop or device cables in the classroom. These are considered trip hazards and cause health and safety concerns in the classroom. Students should ensure their devices are charged before class, or they bring or have access to a power bank.

5. College Responsibilities

- 5.1. The College provides technical support in relation to access to Monash College systems and Wi-Fi connections.
- 5.2. Students are encouraged to use eSolutions online support to resolve basic IT issues at <https://www.monash.edu/esolutions/students> or call 03 9903 2777. Technical support may not be available if the device operating system or applications are not installed in English.

Related Documents

Parent Policy	Information Technology Acceptable Use Policy and Procedure
Legislation and Standards	Education Services for Overseas Students Act 2000 (Cth) ELICOS Standards2018 Foundation Program Standards 2021 Higher Education Standards Framework (Threshold Standards) 2021 National Code of Practice for Providers of Education and Training to Overseas Students 2018 Privacy Act 1988

Reference Policies, Procedures and Supporting Documentation	Student Code of Conduct Non-academic misconduct Policy Non-academic misconduct Procedure
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Version control and accountability table

Accountable Area	Education				
Responsible Officer	Executive Director, Education				
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Version	Authored by	Brief Description of the changes	Approved by	Date Approved	Effective Date
2.0	Senior Consultant - Policy and Procedures	Updated Guidelines to new College format and reference to new policies.	Executive Director, Education	27/02/2024	01/03/2024
1.0	Academic Integrity Officer	Consolidation of pathway procedures	Learning and Teaching Committee	16/06/2021	16/06/2021